

SUSP



SPECIALIZED UTILITIES SERVICES PROGRAM

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Recruitment Notice

[Huron, California]

SUSP, Inc. is recruiting a Public Works Department Utility Specialist which includes water and wastewater operations for the daily operations of facilities in Huron California. SUSP is part of California Rural Water Association and is a for profit company that provides both short and long-term operations and management solutions to utilities.

Employee benefits include full medical, dental, and vision. Employer will pay 100% of employee and 2/3 of family and dependent(s) cost of benefits. Retirement contributions start after one year with 7% of your salary paid as an employer contribution and employees may contribute up to 15% of salary.

Salary/hourly wage is dependent on experience.

SUSP is looking for applicants for:

Utility Specialist

Onsite Monday through Friday for 8 hours a day with a rotating on-call schedule. Essential duties may include, but are not limited to:

- Provide support to the Supervising Operator
- Maintain logs of daily activities
- Perform field duties related to the installation, repair and maintenance of water/wastewater systems.
- Provide janitorial services as directed
- Provide landscaping maintenance as required
- Assist in road maintenance and repair
- Repair basic equipment such as chemical feed pumps, water pumps, etc.
- Repair water leaks on mainline and service lines
- Assist with flushing of sanitary system and clearing of blocked sewer lines
- Perform routine maintenance on equipment and vehicles
- Read water meters
- Perform routine weekend checks of facilities
- Recognize and follow safe water conditions in all job duties performed
- Perform other duties or special projects as directed by the supervisor
- Occasional travel may be required
- Performs skilled and semi-skilled tasks in the operation and maintenance of the wastewater and water treatment systems

Qualifications include:

- Water Treatment Operator Certification or ability to obtain within 12 months of hire
- Water Distribution Certification or ability to obtain within 12 months of hire
- Wastewater Treatment Operator Certification or ability to obtain within 18 months of hire
- High School Diploma or GED
- Possession of a valid California Driver License (Class C), with a clean driving record
- Knowledge of basic equipment and vehicle maintenance
- Above average computer and GPS skills (working knowledge of MS Office Suite: Word, Excel, PowerPoint, Outlook, Access, etc.)
- A positive can-do attitude, team player, willing to respond to emergencies, and independent worker
- Good written and verbal communication skills

Additional Preferred Qualifications: Bi-lingual speaker, ability to operate heavy equipment

Please direct all questions and applications to:

City Hall, 36311 S Lassen, Huron, CA 93234 | nescandon@calruralwater.org | Off: 559-945-2241 C: 559-804-9285

Specialized Utility Services Program, Inc. (SUSP) is an equal opportunity employer in the State of California. Women, minorities, veterans, and people with disabilities are strongly encouraged to apply.