

Recruitment Notice

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[Huron, California]

SUSP, Inc. is recruiting a Public Works Department Utility Specialist which includes general maintenance work, janitorial services, street, and water leak repairs, weed control and sewer blockages at all public work facilities in the City of Huron, CA. SUSP is part of California Rural Water Association and is a for profit company that provides both short and long-term operations and management solutions to utilities.

Employee benefits include full medical, dental, and vision. Employer will pay 100% of employee and 2/3 of family and dependent(s) cost of benefits. Retirement contributions start after one year with 7% of your salary paid as an employer contribution and employees may contribute up to 15% of salary.

Salary/hourly wage is dependent on experience.

SUSP is looking for applicants for:

Utility Specialist

Onsite Monday through Friday for 8 hours a day with a rotating on-call schedule. Essential duties may include, but are not limited to:

- Provide support to the Supervising Operator
- Maintain logs of daily activities
- Perform field duties related to the installation, repair, and maintenance of water/wastewater systems.
- Provide janitorial services as directed
- Provide landscaping maintenance as required
- Assist in road maintenance and repair
- Repair basic equipment such as chemical feed pumps, water pumps, etc.
- Repair water leaks on mainline and service lines
- Assist with flushing of sanitary system and clearing of blocked sewer lines
- Perform routine maintenance on equipment and vehicles
- Read water meters
- Perform routine weekend checks of facilities
- Recognize and follow safe water conditions in all job duties performed
- Perform other duties or special projects as directed by the supervisor
- Occasional travel may be required

Qualifications include:

- High School Diploma or GED
- Possession of a valid California Driver License (Class C), with a clean driving record
- Knowledge of basic equipment and vehicle maintenance
- Above average computer and GPS skills (working knowledge of MS Office Suite: Word, Excel, PowerPoint, Outlook, Access, etc.)
- A positive can-do attitude, team player, willing to respond to emergencies, and independent worker
- Good written and verbal communication skills

Additional Preferred Qualifications: Bi-lingual speaker, ability to operate heavy equipment

Please direct all questions and applications to:

City Hall, 36311 S Lassen, Huron, CA 93234 | nescandon@calruralwater.org | Off: 559-945-2241 C: 559-804-9285

Specialized Utility Services Program, Inc. (SUSP) is an equal opportunity employer in the State of California. Women, minorities, veterans, and people with disabilities are strongly encouraged to apply.