

CITY OF HURON

UTILITY SERVICE APPLICATION

Date: _____

Applicant's Name: _____

Applicant's Street Address: _____

Mailing Address: _____
Street/PO Box

_____ City, State Zip Code

Applicant's Phone #1: _____ Home / Cell / Work / Message
Circle One

Applicant's Phone #2: _____ Home / Cell / Work / Message
Circle One

SSN #: _____ CA ID#: _____ DOB: _____

I understand and agree to pay the required cash deposit in order to activate services. I hereby agree to pay the utility charges at the time and manner provided in the Utility Service Policy attached.

Printed Name Signature Date

OFFICE USE:

\$ _____
Cash Deposit Date Received New Account #

Meter # Serial #

Read Date Meter Read Read By

CITY OF HURON

UTILITY SERVICE POLICY

Billing & Past Due Process

Initials Utility bills go out between the 1st and the 5th of the month and are due the 25th of the month, except if the city is closed for a holiday or weekend, then bills are due the following open business day.

Initials Bills not paid by the due date (before the end of business day) will have a 10% penalty applied to the balance due and every month thereafter, until the account is closed. The account will also be subject to shut off process as well as applicable fees.

Initials Payments not received after the 2nd letter due date (before the end of business day), account will be shut off and charged \$50.00 service fee.

Initials Requests during non-business hours to turn water services back on, will be charged \$150.00.

Utility Deposit

Initials Deposits will be automatically applied back to accounts with one year of good payment history for 12 consecutive months. If payments are late at any time during annual review, deposits will be delayed each year until account is in good standing or account is closed.

Initials If account is closed before a deposit is applied, that deposit will be applied to the final bill.

Initials If there is a refund due after applying deposit, a refund check will be mailed approximately 2-3 weeks of closing the account to the customer's last known mailing address.

Initials If a deposit does not cover the final bill, a final bill will be mailed to the customer's last known mailing address.

Utility Service Cancellation

Initials The account holder who originally came in to turn on services, is the same person responsible for coming in to cancel services and sign off of the account.

Initials Current balance must be paid before services can be cancelled.

Initials After cancellation, any unpaid balances will be sent to a collection agency within 45 days of the final due date on final bill.

I have read, understood, and agree with the information above.

Print Name

Signature

Date

OFFICE USE:

Discussed by Staff

Date